

# BIOSECURITY MEASURES FOR EXHIBITORS AND SUPPLIER

ANATO, as an organizer of the **40 VITRINA TURÍSTICA – ANATO 2021**, have prepared some considerations and recommendations based on the general biosecurity measures pointed by the Colombian Government, Ministerio de Salud y Protección Social and OMS (Organización Mundial de la Salud), in collaboration with Corferias as the event base.

Those statements will provide a safer environment so your target will be having successful business.

Below you will find in detailed all the health and security measures during every stage of the event:

**NOTE: Those statements can have some changes according to the sanitary authorities' recommendations.**

# Content



**General Considerations**



**Register and Event Access control**



**Additional Measures for Exhibitor's**



**Assembly**



**Merchandise Entrance and Departure**



**Food and Beverage Service**



**Plenary room and Meeting rooms**



**Parking**

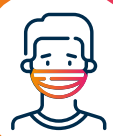


**Reaction Protocol**

# General Considerations:



Everyone with no exception at Corferias must respect the measures included in this document, also the instructions and/or recommendations notified by any media (memos, signage, letters, etc.).



Using facemask will be mandatory inside Corferias facilities as a personal protection measure and will not be allowed to take it off anytime you stay in the event. Not accomplishing this measure, will be a justified cause to be removed from the event.



Element such as scarves, collars, etc., will not be considered as a facemask.



Please have in mind that using plastic masks does not avoid the permanent use of the facemask.



It is mandatory the minimal social distancing of 2 meters, in the entrance and also inside the event facility.





The capacity of the space will be limited, taking into account the epidemiological evolution advised by the government related to all the event areas. This measure will be implemented in order to control and guarantee the personal distancing. It will be signposted and strictly controlled by technological equipment.

Everyone must accomplish those regulations, because the access will be limited to pavilions, conference rooms and public areas, if the capacity exceed the limit.



The space distributions and personal circulation will be organized in order to guarantee a secure social distancing. One-way route will be established in order to guide the circulation for the attendees and avoid crowds, marking the entrance and exit doors.



The capacity in the bathrooms will be limited, with the purpose to respect the minimal social distancing.



Avoid crowds, respecting strictly the access signages and public areas.



Frequencies for cleaning and disinfection of the premises will be increased, and sites and elements of greater contact will be identified for the application of hygiene protocols.



We encourage the no contact policy for all the attendees and suppliers of the event.



At Corferias you will find specific signaling with all the sanitary and security recommendations, additionally trained staff will be working on the correct visitors' flow.



Hands cleaning must be practiced, reason why some handwash points and disinfection stations with hand sanitizer or glycerinated alcohol at 60% will be placed strategically.



It will be mandatory to deposit used facemasks and gloves in the trash cans disposed for that purpose.



Participants must not attend the event if they have any flu symptom such as cough, breath difficulty, fever, loss of taste or smell, sore throat or headache.



Prior to the event, Exhibitors, Suppliers and must know the biosecurity measures already established for all the participants, which will be posted at the event website:

[www.vitrinaturistica.anato.org](http://www.vitrinaturistica.anato.org)



The signage of the participation contract, will be taken as the acceptance and knowledge of the sanitary measures noticed in those documents.



Please report prior, during or after the event if you have any symptom related to Covid-19.

# Register and Event Access control:



In order to have a faster access to Corferias and with the purpose to guarantee a biosecure environment avoiding exhausting lines, it will be necessary to get previously your accreditation through the online register at the event website.



Once the registration process has been completed and the application has been approved, you can claim the badges at the organization's office, in order to present it at the entrance of Corferias and directly access the event.



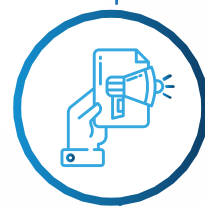
Each participant must fill out before entering to the Vitrina Turística, the Health Status Form that will be sent 8 days before start the event to the registered email.



# Additional Measures for EXHIBITOR'S:



As Exhibitor, you should be informed about our Assembling and Security Regulations disposed for you at the Exhibitors section.



We advise to avoid providing any kind of promotional brochures or printed documents, with the purpose to reduce physical materials manipulation by the Exhibitors and Visitors.



Just in case, it is strictly necessary to provide any kind of physical promotional material, it is important to have it registered and apply the cleaning and disinfection protocols.



We suggest to implement a professional interchange of data, through no contact technology.



You must ensure that common areas are not invaded due to a call at your stand.



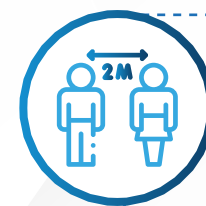
All stand staff must be duly accredited, registering online through the link sent by the organization, before April 23, 2021.



Each exhibitor and supplier company, must guarantee the monitoring and accomplishment of the established biosecurity measures.



Only packaged food items under the sanitary regulations can be delivered. It will NOT be allowed to consume any kind of food inside the booths.



It is mandatory to preserve the social distancing inside the booths anytime, among Exhibitors and Visitors.



To have an adequate waste control in the booth, we suggest you have your own trash cans inside the booth and keep them empty frequently by the use of the containers available on site.



It will be mandatory to deposit handkerchiefs, masks or any other disposable material in the bins set up for this purpose.



It is important to keep high contact surfaces clean and disinfected regularly.



Each exhibitor must equip the staff with the personal protection elements applicable to the activity, minimum face masks, and for those who provide customer service, eye protection and minimum 60% glycerinated alcohol.



The stand must have gel or alcohol points greater than 60% available for visitor use.



Determine work shifts with your staff, and implement mechanisms to reduce physical interaction and avoid crowds at the stand.



# Assembly



Suppliers must sign a Responsibility Statement about the accomplishment of all the biosecurity measures contained in this document and any other that can be added later, will be notified and accomplish in a mandatory manner by all the staff.



It is essential to have a daily report about the health status and have the proof of payment for the health service provider during the assembling and disassembling process.



Assembly companies must train and sensitize their staff about biosecurity topics.



The booth assembling must allow the natural appropriate ventilation flow. Avoid closed space designs.



It is suggested that the public service posts in the stands have protective acrylic screens.



It is recommended that exhibitors organize, previously, the distribution of the stand, in order to guarantee the interpersonal safety distance.



It is essential to certify the equipment and tool disinfection before accessing to the room.

# Merchandise Entrance and Departure:

From ports, airports, other Duty-Free Zones and Warehouse 80 - Doors 3, 4 y 6



he attention and trade processes will be virtually. Please request your virtual assistance or appointment to have a direct attention from the Corferias staff.



Both the exhibitor and assembly company must have available the supports for the protocols of cleaning and disinfection for the merchandise entering to the venue.



Assembly staff must have a strictly hands wash and disinfection practice frequently before accessing to the venue, eat or go to the bathroom.



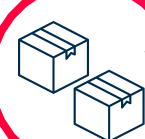
Vehicles permanency will be limited only for unloading merchandise. Once this activity is completed, the vehicle must leave the venue with no exceptions.



It is essential to accomplish the access schedules assigned in order to avoid crowds.



Only the driver will enter through the vehicle door.



The exhibitor is responsible for cleaning and disinfecting the merchandise that enters to the venue.

# Food and Beverage Service



As long as it is not approved by the authority in charge, it will not be allowed to have cocktails, tastings or similar events, associated with the fair activity. In any case, the event organizers could deny the access or ask for leaving the venue to the suppliers practicing this kind of activities.



Food and beverages from meal points must be cooked, prepared and plated according to the regulations.



Food and beverage staff must have all the necessary individual protection equipment such as gloves, face masks and disposable hygienic material.



It will be prioritized the payment by credit or debit card, with the purpose to avoid physical contact. In the same way it will be implemented this payment method in the automatic sale and collection devices, such as vending machines.



In the zones established for the consumption of food, tables and chairs will have a signage according to the current social distancing regulations.



Chairs and tables will be cleaned and disinfected at each change of client, or at least every 3 hours.

# Plenary room and Meeting rooms



Capacity of the spaces will be monitored according to the regulations for each room.



Security and hygiene measures will be standardized for speakers and venue technicians.



Audiovisual staff must be trained about security and hygiene measures.



# Parking:



The driver will be the only person who access to the parking.



It is mandatory to accomplish the capacity of the car, bicycles, motorcycles parking, bathrooms and elevators.



Before accessing to the venue, you must have a proper hand wash and disinfection practice and repeat this action frequently during your stay in the event.

# Reaction Protocol:



An isolated medical area will be available for all the event attendees.



A coordination protocol will be established with the sanitary authorities, state security forces and the event organization in order to face any incident.



Health staff will perform the care, and according to the symptoms, they will be referred to the EPS or the provision of the protected area service will be activated.



Sanitary staff will be placed at the main accesses point for an immediate intervention. For this purpose, some discreet spaces will be installed, where the attention will be private.



Once a person pass to the Corferias medical service, will be established a profesional relationship doctor-patient that can lead to the collection of personal information. This information will not be available for the organization, because it will be part of doctor-patient confidentiality.



**All measures mentioned in this document can be modified and/or complemented according to the current regulation, if it is determined. Newness will be notified opportunely.**

Carrera 19 B No. 83 – 63 Piso 8, Edificio ANATO. Tel.: (57-1) 4322040

E-mail: [eventos@anato.org](mailto:eventos@anato.org)

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